



COVID SAFE POLICY 2022

Effective From 1st January 2022 / V1

1. ENROLMENT / REGISTRATION

- a) Students must be enrolled via our online membership form prior to attending any class at Hype Dance Co.
- b) Class numbers are strictly limited and your spot will be confirmed only once payment is made.
- c) Where class times may change or be cancelled, students will be allocated to the new class time or to a suitable alternative class / venue.

2. TIMETABLE

- a) The 2022 timetable accommodates for, where necessary, additional cleaning breaks, changeover of age groups and to allow for density (people per sqm) limits and requirements.
- b) Current 2022 timetable is available online.

3. DROP OFF & PICK UP / PARENTS ON SITE

- a) Parents or any visitors WILL NOT be permitted inside the premises. Drop & Go Policy. This will enable us to control the number of persons in each space at any one time and to ensure that maximum capacity/density limits set out by the government are adhered to. Social distancing measures are in place within the studios.
- b) If it is your first time attending classes at Hype Dance Co, limit of ONE parent only accompanying student on site. Parents / Guardians who enter the building will be required to adhere to social distancing, check-in via QR code and must leave contact information for contact tracing, should there be a case of Covid-19 at the studio. Siblings are not permitted to wait on site with their parent. Should a parent need to bring other children to the studio, you will be required to drop your child at their class and then wait in your car or go for a walk etc. There are no spectators or loitering permitted inside or around the studio. Please wait in your cars where possible. Waiting, common areas & reception are non-functional.
- c) Students aged 10 years + may enter/exit the building independently to and from their parent's car. However, students under 10 years must be accompanied by a parent to and from the front door. A staff member will supervise students at pick up and drop off times from the front door.
- d) Students must be dropped off on time for their class and collected immediately upon class finish time. Students are not permitted to be dropped off early or picked up late due to capacity/density limits set.
- e) **MASKS:** Must be worn in all areas of the studio/premises at all times (excluding 12yrs & under), except when exercising. Unless otherwise advised or government mandates change / restrictions ease.

4. USE OF FACILITIES

- a) Change rooms are closed, students are required to wear their dance attire or uniform to and from the studios.
- b) Toilet facilities are open however students are encouraged to use the toilet before and after class at home, if possible. Limits of 1 person per amenities are in place.
- c) All areas of the studio will abide by maximum capacity limits of 1 person per 2 sqm rule or current government advice.

5. HYGIENE MEASURES

- a) Students and any individual entering the premises will be required to practice hand hygiene and use the hand sanitiser provided upon arrival.
- b) Students are not permitted to bring iPads, food or toys to class or share with other students.
- c) Where possible all doors will remain open, allowing students to pass through without touching door handles.
- d) Regular cleaning and disinfecting will occur.

6. OFFICE / PAYMENTS / UNIFORMS

- a) Reception and waiting areas will be closed and all inquiries can only be made via phone or email, not in person.
- b) Payments for classes can only be made online and are payable in advance upon registration. Merchandise and uniforms may be invoiced, and EFT/online payment is preferred.
- c) Staff only will handle the second-hand box at this time.
- d) Students are required to wear the correct dance attire to and from class. No loose fitting or revealing clothes are permitted, appropriate dancewear and shoes only.

7. REFUNDS / VIRTUAL CLASSES



- a) In the event of the need of a studio closure, HYPE will revert to online live streamed or pre-recorded classes and as per enrolment policy / terms and conditions, no refunds will be given and normal fees will apply.
- b) In the event that a student is unable to attend due to Covid-19 related illness, symptoms or Covid-19 restrictions, you have the option to ZOOM in to your class live/virtually and participate from home.

8. HYGIENE

- a) All Technique or Adult Classes are required to bring and use your own yoga mat or towel.
- b) Door handles, frequently touched surfaces and ballet barres will be cleaned in between classes and floors regularly.
- c) Students must bring their own filled water bottle to class; sharing is not permitted.
- d) Social distancing measures will be in place and spot markers are placed on the floors.
- e) Food is not to be brought to the studio or shared and students' belongings are not to be shared.
- f) Students/Staff should avoid touching their face and avoid close contact with others; no hugs, high 5's etc.

9. ILLNESS PROTOCOL

- a) Staff, individuals, parents, and students must NOT attend HYPE Dance Co. and entry will be denied if they:
 - i. Have any symptoms of cold, flu, fever or Covid-19.
 - ii. Have been in contact with an individual who has tested positive to Covid-19 in the past 14 days.
 - iii. Have been in contact with an individual who has been tested for Covid-19 but are awaiting results.
 - iv. Live in an area that is in 'lockdown' or have been instructed to self-isolate.
- b) Any individual who has attended HYPE Dance Co. MUST notify our office in writing via email immediately if they have tested positive for Covid-19 or are awaiting test results. Medical clearance must be presented prior to returning to class.

 **We are excited to welcome you to HYPE & thank you for helping keep our studios and dance families safe** 
We will keep you updated in the event restrictions ease/change & update our Covid Safe Policy accordingly.